



**KATSINA STATE INSTITUTE OF TECHNOLOGY AND  
MANAGEMENT (KSITM)  
BEYONDKNOW – HOW  
P.M.B 2101, Katsina**

**(Office of the Registrar)**

**VACANCIES FOR THE POSITIONS OF RECTOR AND BURSAR**

**INTERNAL AND EXTERNAL ADVERTISEMENT**

**1.0 INTRODUCTION**

The Katsina State Institute of Technology and Management (KSITM) is a state-of-the-art tertiary Institution established under the Katsina State Law No.8 of 2013 .The Institute offers courses leading to the award of National Innovation Diploma (NID) and National Diploma (ND), in Technology, Science, Engineering and Management disciplines. It also offers a wide range of professional and career enhancement programs, seminars, conferences and workshops at advanced certificate levels. The Institute hereby announces that the positions of the **RECTOR** and **BURSAR** are vacant and as such invites interested and qualified candidates to submit application as stated below:

**2.0 THE RECTOR**

The Rector is the Chief Academic and Accounting Officer of the Institute and has power to exercise general authority over both the staff and students and he/she is also responsible for discipline in the Institute, subject to the general control of the Governing Council. He/ She is one of the Principal Officers of the Institute. In addition HE/ She must show proven management and leadership experience, the successful candidate must have a demonstrable passion for academic endeavors and must also be credible.

**2.1 REQUIREMENTS FOR THE POST OF RECTOR**

The candidate for the post must possess the following qualifications and qualities:

- a) Doctorate (PhD) degree from a recognized institution of learning and the PhD must be in a discipline offered in the Institute or any requirement stipulated in the Schemes of Service for the appointment of a Chief Lecturer;
- b) Minimum of second-class lower division degree from a recognized institution of learning and in a discipline offered in the institution;

- c) Minimum of Fifteen (15) years teaching experience in tertiary institutions, at least ten [10] years of which must have been gained in a Polytechnic or similar TVET institution;
- d) Be not more than fifty-nine (59) years of age.
- e) Demonstrate evidence of strong academic and administrative leadership initiative and creativity in policy formulation, good human relations and positive managerial attributes;
- f) Provide evidence of membership of professional body/ bodies recognized by the Federal Government;
- g) Provide evidence of scholarly publications in reputable journals as well as presentation of invited papers at educational conferences, seminars and workshops;
- h) Be able to attract research grants and development facilities to the Polytechnic;
- i) Person with initiative and vision with the capacity to sustain the accelerated pace of development of the Institute even under financial and other challenging constraints;
- j) Person who is not likely to pursue racial, gender, political, religious or other sectional interests;
- k) Morally sound, of impeccable character, proven integrity and free from financial embarrassment;
- l) Physically and mentally fit [with evidence from a government hospital]; and
- m) Proficient in Information & Communication Technology. [ICT].

### **3.0 BURSAR**

The Bursar is the Chief Financial Officer of the Polytechnic. He/She is responsible to the Rector for the day-to-day control of the financial affairs of the Institution. He/ she is one of the Principal Officers of the Institute. He/ She heads the Bursary department and the custodian of the Institute finances.

### **3.1 REQUIREMENTS FOR THE POST OF BURSAR**

The candidate for the post must possess the following qualifications and qualities:

- a) First degree with at least a second-class lower division or Higher National Diploma [HND] with at least a lower credit in Accountancy or Finance related courses from a recognized institution of higher learning;
- b) Have a minimum of Fifteen [15] years post qualification experience for first degree and HND holders or Master's degree in relevant discipline with a minimum of ten [10] years post qualification experience or Doctorate degree [Ph.D.] in relevant discipline with a minimum of Eight [8] years post; qualification experience and at least six [6] years of which must have been gained in a Polytechnic or similar TVET institution;
- c) Registration with Professional Body with either ICAN, ANAN or both.

- d) Currently on the rank one level below the Bursar (i.e. Chief Accountant or Deputy Bursar or Deputy Director, Audit as the case may be) for a period NOT less than five (5) years in a Polytechnic or similar TVET institution:
- d) Person who is not likely to pursue racial, gender, political, religious or other sectional interests;
- e) Morally sound, of impeccable character, proven integrity and free from financial embarrassment;
- f) Physically and mentally fit [with evidence from a government hospital]; and
- g) Proficient in Information and Communication Technology (ICT) skills and accounting packages;
- h) Be not more than fifty-nine [59] years of age.

#### **4.0 TERMS OF APPOINTMENT**

Successful candidate shall be appointed for a term of four (4) years in the first instance and may be eligible for re-appointment for a second term of four (4) years only.

#### **5.0 SALARY**

The salary for the positions are consolidated and the appointee shall be paid other benefits as may be approved from time to time by the Institute's Governing Council.

#### **6.0 METHOD OF APPLICATION FOR THE TWO POSITIONS**

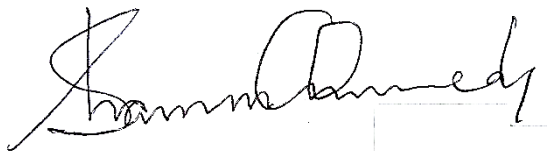
Candidates are required to visit Institute website and apply through this link [recruitment.ksitm.edu.ng](http://recruitment.ksitm.edu.ng) to fill-in their application. All applications are expected to be done within SIX (6) WEEKS from the date of this advertisement as the closing date is 27<sup>th</sup> January, 2025.

#### **6.1 ADDITIONAL INFORMATION**

Applicants will be required to produce twenty (20) copies of their credentials and other relevant documents if invited for interview and is required to ask their referees to send their reports to the Registrar.

Please, note that only shortlisted candidates will be contacted.

**SIGNED,**



**Shamsuddeen Ahmed, MNIM, FCAI  
REGISTRAR.**